



Thailand Securities Depository

TSD-201

Revenue stamp
THB 10
(in case proxy is given)

Amending checks or drafts

Date.....

I/We.....national I.D. card/ passport/ company registration no.....
whose name appears as payee on the following check or draft of company or mutual fund.....
for payment of dividends, interest, or other cash benefits:

- 1. Number.....dated.....for THB..... 6. Number.....dated.....for THB.....
2. Number.....dated.....for THB..... 7. Number.....dated.....for THB.....
3. Number.....dated.....for THB..... 8. Number.....dated.....for THB.....
4. Number.....dated.....for THB..... 9. Number.....dated.....for THB.....
5. Number.....dated.....for THB..... 10. Number.....dated.....for THB.....

I/ We request the Thailand Securities Depository Co., Ltd. ("TSD") to change the above checks or drafts as follows:

- Change the date on the check to the present date since the check was issued more than six months ago.
Issue a new check payable to.....since
I changed my name/ surname. The shareholder is deceased. Other.....
Issue a new check payable to me since the above check was lost. has become torn or deteriorated
Issue a new draft in a different currency (Please specify the currency).....
Receive a returned check/ receive a check that TSD has returned to the issuer
Other.....

When TSD has completed the corrections, please send the check to me:

- By hand; please contact me at this telephone number .....
By registered mail to this address.....

If I am requesting a new check to replace one that was lost, I confirm that if I subsequently find the lost check, I will return it to TSD immediately.

I/We hereby certify that the aforementioned statements are complete and true. Should TSD incur any direct or indirect damage, obligation or expense due to complying with my request as given above, I/ We shall be fully responsible and shall unconditionally compensate TSD in full.

Please turn page over for list of required documents

Signature ..... Securities holder

(.....) Phone no.....

(If a proxy has been assigned, please sign as both the securities holder and the grantor.)

I/We hereby authorize .....as my/our representative, with full authority
to file this application to file this application and receive checks and/or drafts
Signature .....Grantor Signature ..... Grantee
(.....) (.....) Phone no.....

For official use only
Date .....Transaction No.....Checker.....

I have already checked all original identification documents.
Signature ..... Officer

Documents to be submitted for amending checks or drafts

1. Application for amending checks or drafts signed by securities holder.
2. The following documents.
  - 2.1 If requesting a new check to replace a lost one, please attach the following:
    - A report from any police station specifying the following details, which can be obtained from TSD.
      - ❶ The securities holder's name
      - ❷ Name of company issuing the securities
      - ❸ Check number
      - ❹ Date on check
      - ❺ Amount of dividend
 ( Any copy of the report from a police station must be certified as true by the police.)
  - 2.2 If requesting a new check to replace one which is more than six months old or has become deteriorated or is incomplete, has issued the new draft, please attach the original check.
  - 2.3 If requesting a change of name/ surname, **please** attach a copy of the certificate showing a change of name or surname or marriage or divorce certificate as the case may be.
  - 2.4 If the securities holder has deceased, attach the following documents certified true with an original signature of the estate administrator :
    - A copy of the court decree appointing the administrator of the inherited estate, certified within the past 12 months before being submitted to TSD.
    - A copy of the deceased securities holder's death certificate.
    - The original and a copy of the estate administrator's Thai national I.D. card and a copy of his/her housing registration certificate.
3. Identification documents, according to the type of person. (For more detail, please visit : [www.tsd.co.th](http://www.tsd.co.th) or contact TSD Call Center at 66 2 229 2888)

Type of person	Documents to support request to amend checks or drafts in case of a name/ surname change	Documents for other types of requests
Individual person -Thai Nationality	-The original and a copy of the person's Thai national I.D. card, certified true with an original signature.  * <u>If the original of the person's Thai national I.D. card cannot be shown, or the documents are being submitted by registered mail,</u>  please attach a copy of the person's Thai national I.D. card, certified true with an original signature and the original of the document issued by the sub-district or district office to use instead of the original Thai national I.D. card , certified within the past 90 days, as the case may be.	- A copy of the person's Thai national I.D. card, certified true with an original signature.
Individual person -Other Nationalities	-The original and a copy of the signatory's alien identity card or passport, certified true with an original signature.  * <u>If the original passport cannot be shown or the documents are being submitted by registered mail,</u>  - The copy of the passport has to been certified by a notary public, and both the copy and notary public stamp certified by the Thai embassy or consulate within the past 12 months before being submitted to TSD.	- A copy of the signatory's alien identity card or passport, certified true with an original signature.
Juristic person - Thai Nationality	1. A copy of the juristic person certificate issued by the Ministry of Commerce within the past 12 months, with the original signatures of directors authorized to represent the company or their representatives, following the company's conditions.  2. A copy of the national I.D. card / alien identity / passport of directors who are authorized to represent the company, certified true with original signatures.	



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<p>Juristic person - Other Nationalities</p>	<ol style="list-style-type: none"><li>1. A copy of the company's registration certificate issued by the regulating government agency.</li><li>2. A copy of the juristic person's affidavit of incorporation showing directors authorized to bind the company and conditions relating thereto, showing the company's headquarters location and authority of the signatory. This affidavit must be issued by an authorized official of the juristic person or the government agency having jurisdiction over the juristic person.</li><li>3. A copy of the passport or other official identity document of each authorized director signing this document, certified true with original signature.</li></ol> <p>All documents for "Other Nationalities" above, must have been :</p> <ol style="list-style-type: none"><li>1. Certified true by a notary public or agency of the government having jurisdiction where the document was executed.</li><li>2. Certified true by the Thai embassy or consulate in the country having jurisdiction over the affidavit of incorporation and notary public whose stamp has been affixed.</li><li>3. Certified within the past 12 months before being submitted to TSD.</li><li>4. Translated into English if necessary.</li></ol>
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