

18 March 2020

Subject: Guideline for the Shareholders for attending the 2020 Annual General Meeting of Shareholders in regards to the outbreak of the Coronavirus Disease 2019 (COVID-19)

To: President The Stock Exchange of Thailand

Enclosure: Proxy form and Questions ' s submission in advance for AGM 2020

Following the situation of the spread of COVID-19, Banpu Public Company Limited would like to inform you about our guidelines in holding the AGM on 3 April 2020 at the Siam Paragon, in respect to health of the society, which we seek cooperation from the Shareholders and Proxies as follows:

1) For the shareholders who have high-risk condition, please appoint any person as deemed appropriate to act as your proxy or appoint the Independent Director to attend and vote on your behalf or may register in advance.

High-risk condition:

- 1.1 Shareholders who have fever or respiratory symptoms.
- 1.2 Shareholders who have travelled to or returned from the risky countries according to the announcement of the Ministry of Public Health and WHO after 19 March 2020.
- 1.3 Shareholders who are in close contact with the sick person with COVID-19.
- 1.4 Shareholders who are in close contact with those people who have shown the aforementioned symptoms(1.1) or have recently travelled from a foreign country(1.2)

Shareholders are welcome to send questions in relation to the Meeting Agenda (if any) to the company in advance. Shareholders can see the information of the AGM 2020, including Proxy forms, and channel for submission of proxy and questions at the Company's website page Investor Relations > AGM.

2) The Company shall provide the screening area with medical officers in front of the meeting room to monitor, screen and prevent the potential outbreak which may arise, for the safety and health of all attendees.

Please be informed accordingly and kindly disseminate the information herein to investors.

Yours sincerely,

-signature-

(Mrs. Somruedee Chaimongkol)

Chief Executive Officer

Proxy form submission in advance for AGM 2020

Shareholders may send the duly completed proxy form, you may use any one of the proxy forms as appear in the Enclosure No. 7. However, the Company would recommend the Proxy Form B., which provides more definite details of the authorization, and by which you may appoint any person or any one of the Independent Directors to attend the meeting and vote on your behalf. The information of the Company's Directors who represent to be a proxy in the AGM 2020 appeared in the Enclosure no.8.

Shareholders may send the duly completed proxy form, to the registered office of the Company :

To: Mrs. Rattikorn Limthongsittikun, Banpu Public Company Limited

Company Secretary Department 28th Floor, Thanapoom Tower,
1550 New Petchburi Road, Makkasan, Ratchathewi, Bangkok 10400

no later than 5.00 p.m. on 2 April 2020, so that officers of the Company are given enough time to check the documentation, or shareholders may submit the same to the registration official on the date of the Meeting from 11.00 a.m. onwards at the venue of the Meeting.

Question for AGM 2020

Shareholders submit of questions with the details:

1. Name – Surname
2. Phone No.
3. Email
4. Question and Agenda related

The channel for submission of questions (by 30 March 2020)

- **Mailing address:** Mrs. Rattikorn Limthongsittikun, Banpu Public Company Limited
Company Secretary Department 28th Floor, Thanapoom Tower,
1550 New Petchburi Road, Makkasan, Ratchathewi, Bangkok 10400
- **Website :** www.banpu.co.th
- **Email :** investor_relations@banpu.co.th
- **Line Banpu- IR :** @banpu-ir