



**Ananda Development Public Company Limited**

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Klongtoei, Klongtoei District, Bangkok 10110

บริษัท อนันดา ดีเวลลอปเม้นท์ จำกัด (มหาชน)

2525 อาคารเอฟวายไอ เซ็นเตอร์ ชั้น 11 ถนนพระราม 4

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- Translation -

No. ADC 051/2020

20 April 2020

Subject: Announcement of the Change of the Venue of the 2020 Annual General Meeting of Shareholders and the Practice of the Attendees of the Shareholders' Meeting on Prevention and Control of COVID-19

Attention: President  
The Stock Exchange of Thailand

Ananda Development Public Company Limited ("the **Company**") has scheduled the 2020 Annual General Meeting of Shareholders on 28 April 2020, at 9.00 a.m. at Grand Ballroom, 3<sup>rd</sup> Floor, The Okura Prestige Bangkok Hotel, Park Ventures Ecoplex, 57 Wireless Road, Lumpini, Patumwan, Bangkok, as disclosed through the system of Stock Exchange of Thailand and the Notice of the Shareholders' Meeting which had been sent to the shareholders. Thereafter, the government by Bangkok Metropolitan has announced regarding the Subject: Order of Temporarily Closure of the Premises (Issue No.4) dated March 27, 2020, to temporarily close the meeting room, banquet hall, event hall, and any other places of the same nature in order to prevent the spread of the COVID-19, resulting in The Okura Prestige Bangkok Hotel is temporarily unavailable providing the meeting room service.

Therefore, the Company held the Board of Directors' Meeting No. 6/2020 dated 20 April 2020 resolved to approve the change of the venue of the 2020 Annual General Meeting of Shareholders with the following details:

From Grand Ballroom, 3<sup>rd</sup> Floor, The Okura Prestige Bangkok Hotel, Park Ventures Ecoplex,  
No. 57 Wireless Road, Lumpini, Patumwan, Bangkok

To The Meeting Room, 11<sup>th</sup> Floor, Ananda Development Public Company Limited, FYI Center Building, No. 2525 Rama 4 Road, Klongtoei, Klongtoei District, Bangkok 10110

According to the current situation of the Virus COVID-19 outbreak, the Company would like to inform all shareholders about the practice for meeting attendees regarding the prevention and control of the COVID-19 at the 2020 Annual General Meeting of Shareholders that the Company would like to express our concern for the health and safety of all attendees and related persons. In this regard, the Company has set up the guidelines on

prevention and control the Virus COVID-19 and will strictly follow the recommendations of the Department of Disease Control, the Ministry of Public Health. The Company will also conduct screening on all attendees of the meeting in order to prevent spread of the disease. The procedures will be as follows:

1. The Company kindly requests shareholders to consider appointing the Company's Independent Director as their proxies to attend the Meeting, instead of attending the Meeting in persons. The Company also recommends using the Proxy Form B as attached to the Notice of the Meeting which has been sent to shareholders;
2. The shareholders who attend the meeting in person must complete the COVID-19 self-screening form to report the information on shareholders' health and travelling records;
3. In the event that the shareholder shows any signs of respiratory disease such as fever, cough, sneeze, runny nose, or have travelled from or transited through any high-risk countries or places with risk of the COVID-19 and do not yet complete your 14-day quarantine period, the Company requests your kind cooperation in NOT to attend the meeting. Nevertheless, the shareholders still have their rights to vote by appointing the Company's Independent Director as their proxies to attend the Meeting and vote on their behalf by using the Proxy Form B as attached to the Notice of the Meeting which has been sent to shareholders;
4. At the date of the Meeting, the Company will set up a screening point to screen for persons with fever and respiratory symptoms at the entrance of the meeting room. Every attendees' body temperature will be checked, before the entry into the Meeting. The Company reserves the right to deny entry to anyone with the temperature of 37.5 degrees Celsius or higher, and anyone with a feverish symptom. However, the shareholders still have their rights to vote by appointing the Company's Independent Director as their proxies to attend the Meeting and vote on their behalf;
5. The Company requests that the shareholders who attends the meeting must wear a facemask at all times;
6. All shareholders if attending the meeting must keep distance from each other at least one meter at all times;
7. The Company will arrange all seating in the meeting room at least one meter away from each other which will result in reducing the number of seats in the room. In the case that the room is completely filled up, the Company reserves the right to deny entry of additional shareholders into the meeting room. The shareholders still have their rights to vote by appointing the Company's Independent Director as their proxies to attend the Meeting and vote on their behalf;
8. The Company will conduct the Meeting by spending a short period of time, however the Company will conduct the Meeting according to the agenda as specified in the Notice of the Meeting. The Company will accept questions in writing only. The shareholders are able to send questions related to the meeting agenda in advance by sending to Ms. Thamonwan Woraphongjirakarn, Company Secretary, email:

thamonwan\_w@ananda.co.th or give to the Company's officers in the meeting room. The questions and answers of the shareholders will be recorded in the Minutes of the Meeting.

The Company would like to advise the attendees to wash hands with soap or alcohol gel before and after the Meeting and before leaving the Meeting venue.

In case of many shareholders, there might be a delay during screening point and register point for a meeting. The Company would like to apologize for any inconvenience that may cause you.

Please be informed accordingly and requesting cooperation from shareholders.

Sincerely yours,

- *Chanond Ruangkritya* -

(Mr. Chanond Ruangkritya)

President and Chief Executive Officer

Corporate Secretary,

Tel. 02-056-2222 ext. 2701, 2708